



NBAO Council Lay Person Position Information

The role of a Lay Person as described by the Department of Health:

Lay members contribute the perspectives of patients, people who use services, carers, or communities to a committee's work. This means they tend to offer a different point of view from other members on a committee.

Lay members usually have an expert understanding of what matters most for people using health and care services.

We use the phrase 'lay member' to refer to a member of one of our committees who has personal experience of using health or care services. The phrase could also refer to someone from a community affected by the committee's topic area.

Lay members can include:

- people who use health and social care services
- unpaid carers
- advocates, or people who work with a relevant voluntary or support organisation.

New Brunswick Association of Optometrists Optometry Act, 2004

Council

8(1) There shall be a Council of the Association consisting of

(d) one lay person to act as lay representative on Council who shall be appointed by the Minister from a panel proposed by Council.

9(1) The term of office of members of Council shall be fixed by by-law.

New Brunswick Association of Optometrists By-laws

36(2). The lay person of Council appointed by the Minister shall be appointed for a term of two years, with a maximum of three terms, provided that if the term of the lay person expires and a successor has not yet been appointed, the layperson shall for a period of up to one year, continue to hold office as the lay person until a successor is appointed.

Requirements of the lay person as a member of the Council.

To attend quarterly council meetings to the best of your ability. Meetings are typically a full business day held as follows:

- Late February/early March
- Late May/early June
- Last weekend in September, with an additional ½ day Annual General Meeting with the full membership.
- Late November/early December

Typically, the February/March meeting will be held virtually to avoid any possible inclement weather cancellations.

You are invited to participate in the meeting, sharing your views and opinions, collaboration is most welcome.

If the meeting is held outside the hometown of the lay person hotel accommodations will be arranged for you by the Association.

Compensation

As a member of the Council, you will receive a **per-diem** payment of \$800 for a full day and \$400 for a half day of meetings.

Travel is reimbursed at CRA rates (03/24 \$0.70 km). Should your travel time to attend a meeting be more than 1 hour by car you will be reimbursed for your travel time at the rate of \$100 per hour to a maximum of \$400 per day.

Accommodations are arranged by the Association and will include any hotel levies and parking fees.

Meals will be provided during meeting times. Other meals (during travel and your stay) will be reimbursed with proof of receipt.