

**CONSTITUTION AND BY-LAWS  
OF THE  
KINGS COUNTY RETIRED TEACHERS ASSOCIATION  
(KCRTA)**

**ARTICLE I – NAME**

The name of the organization is “KINGS COUNTY RETIRED TEACHERS’ ASSOCIATION” (KCRTA). It is a Branch of the New Brunswick Society of Retired Teachers (NBSRT) that represents the retired teachers in Kings County or elsewhere in the province who are members in good standing of the Society.

**ARTICLE II - DEFINITIONS**

- a) Branch - It is one organization that represents the retired teachers of New Brunswick who are members of NBSRT.
- b) Members – Retired teachers who are members in good standing of the NBSRT and Honorary Life Memberships which have been conferred upon any member for outstanding service to the NBSRT. Honorary Life members shall enjoy the full benefits of membership in the NBSRT while having their annual membership dues waived.
- c) In Good Standing – Describes an NBSRT member whose dues are paid and all Honorary Life Members.

**ARTICLE III - OBJECTIVES**

- a) To protect the interests of retired teachers with respect to pensions, medical/health benefits, rights of seniors and administration of the same.
- b) To act through the New Brunswick Teachers’ Association (NBTA) or the New Brunswick Society of Retired Teachers (NBSRT) in making representations to the provincial government about matters of concern to our membership.
- c) To maintain a continued interest in education in New Brunswick.
- d) To provide an organization for social and cultural activities of members.

**ARTICLE IV - AFFILIATION**

- a) This association is a Branch of the NBSRT and is represented by two Provincial Directors during business meetings of that Society.
- b) This association is affiliated through the parent body NBSRT with the New Brunswick Teachers’ Association (NBTA), New Brunswick Teachers’ Federation (NBTF), Societe des Enseignantes et des Retraites Francophones du Nouveau-Brunswick (SERFNB), Canadian Association of Retired Teachers (ACER-CART), Eastern Canadian Retired Teacher Organization (ECRTO) and School Days Museum Inc

## **ARTICLE V - MEMBERSHIP**

- a) Any retired teacher in Kings County or elsewhere who are members in good standing of the NBSRT.

## **ARTICLE VI - GOVERNANCE**

- a) The Executive Officers and the Board of Directors shall organize and conduct all matters pertaining to the KCRTA in accordance with the Constitution and By-Laws approved at the Annual General Meeting (AGM).
- b) The KCRTA Executive Officers shall be President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Past President, Recording Secretary, and Treasurer. These Executive Officers shall be elected every two years as a result of a “one member, one vote” election at the Annual General Meeting and shall take office on June 1<sup>st</sup> of the year elected. In the event of an unforeseen or unusual circumstance (e.g. a pandemic), the election of Officers may be postponed for one year with the approval of the Executive Officers and the Board of Directors.
- c) The Board of Directors of the KCRTA shall include the Executive Officers, the Provincial Directors/Voting Delegates to the Board and four Regional Directors. The Regional Directors shall represent the areas of 1. the Greater Sussex area 2. the Belleisle/Norton area 3. The Kingston Peninsula/Hampton area and 4. the Quispamsis/Rothesay area. The Chairs of any or all KCRTA Standing Committees, Appointees, and Representatives may be asked from time to time to attend Board meetings.
- d) Provincial Directors shall be the President and the 1<sup>st</sup> Vice President.
- e) The President normally serves for one two-year term; however, he/she may be elected to one additional two-year term.
- f) The Past President’s term ends when the President leaves office.
- g) Executive Officers, other than the President and Past President have no restrictions on the number of consecutive terms they may serve.
- h) It shall be the responsibility of the out-going Executive Officer(s) to provide a transition briefing(s) about duties and responsibilities to the newly elected Executive Officer(s) before June 1<sup>st</sup>.
- i) Committee Chairs, Appointees, and Representatives shall be selected for a two-year renewable term by a motion of the Executive.

## **ARTICLE VII – COMMITTEES/ APPOINTEES/ REPRESENTATIVES**

- a) The Standing Committees of the KCRTA may include but not be restricted to KCRTA Scholarship and Wellness.
- b) Appointees of the KCRTA may include, but not be restricted to Reflections Branch Correspondent, Branch Membership Chair, and NBSRT Website Blog Branch Chair.

- c) KCRTA Representatives may include but not be restricted to NBSRT Online Media, NBSRT Pension, NBSRT Group Insurance and NBSRT Wellness.
- d) “Ad Hoc” Committees may be appointed by the Executive Officers if and when required to accomplish specific purposes.

#### **ARTICLE VIII – MEETINGS**

- a) There shall be at least one business meeting of the general membership held each year. The spring meeting shall be designated as the Annual General Meeting (AGM). There may be more meetings or Branch gatherings for the general membership held throughout the year which may take various formats as decided by the Executive.
- b) The Executive Officers and Board of Directors shall meet as necessary for orderly operation of the Association on a date and at a location determined by the President.
- c) Committees shall meet as necessary for the completion of their assigned responsibilities.
- d) A quorum for the passing of motions for the KCRTA will constitute a fifty percent plus one of the total number of members in attendance at a meeting which was called by the president and for which the members were duly informed in advance and were given sufficient notice of the meeting.

#### **ARTICLE IX – FINANCIAL YEAR**

- a) All monies of the Association shall be deposited in a chartered bank or credit union.
- b) Signing Officers shall be the Treasurer, the President, and the Secretary. Two signatures are required on all cheques.
- c) Appointed members of the KCRTA attending meetings of the Executive Officers, Board of Directors or Committees on behalf of the KCRTA are entitled to travel expenses according to current practices of the parent Society (NBSRT).
- d) The fiscal year of KCRTA shall be from May 1 to April 30 of the following year.
- e) An audited statement of the KCRTA’s financial books and records by an independent auditor is to be completed and presented at the Annual General Meeting.

#### **ARTICLE X - FEES**

- a) Fees will be set by the parent body, the NBSRT.
- b) Fees will be deducted monthly, at the source, by the province and submitted to the NBSRT which will then return one third of fees collected to the local branch.
- c) Members, who had previously chosen to pay dues locally and are now grandfathered, may pay the annual amount directly to the Branch Treasurer, and the Treasurer will submit two-thirds of the fee to the parent body, the NBSRT. However, in order to continue paying fees in this manner, the member must pay their full fee to the branch Treasurer no later than the first meeting or social gathering in the Fall. If there is an interruption in the member’s Local Payment method, he/she may re-join the NBSRT using Automatic Deduction.

- d) Amount of fee for each member may be changed at an Annual General Meeting of the NBSRT after a suitable notice of motion.

#### **ARTICLE XI – AMENDMENTS**

- a) Articles of the Constitution of the KCRTA may be amended at an annual general meeting by majority vote, provided an appropriate notice of motion is extended to the general membership.
- b) An appropriate notice of motion shall include publication in Reflections, posting on the NBSRT website, and through provided emails and telephone calls to members who do not have emails.
- c) Notice should be given sixty days in advance of the Annual General Meeting (AGM) at which the Constitution is to be amended.
- d) A vote of two-thirds of those in attendance at the AGM will constitute a majority vote.

KCRTA Constitution and By-Laws  
Revised May 18, 2022